

e-Safety practices

Example e-Safety Audit Document

Every education setting should complete an e-Safety audit on a regular basis to ensure e-Safety is effective in their setting. Here are some examples of the questions it could include.



Question	Details
Does the education setting have an e-Safety Policy in place that complies with CYPD guidance?	
Date of last update	
How can staff access the policy?	
How do parents access the e-Safety policy?	
Who is the Designated Safeguarding Lead (DSL)?	
Has e-Safety training been provided to both students and staff?	

Question	Details
Have all staff signed an ICT Code of Conduct on appointment?	
Do parents sign and return an agreement that their child will comply with the School e-Safety Rules?	
Are e-Safety Rules placed in computer rooms?	
Is Internet access provided by an approved educational internet service provider that complies with DfE requirements for safe and secure access?	
Has the school's filtering policy been approved by the Senior Management Team?	
Do all staff understand e-safety issues and risks?	
Do students know how to report any concerns they may have when using the internet?	
Are all e-Safety incidents logged?	
Can staff request to block a website to the ICT Coordinator?	